



**Early Childhood Iowa Area Board
Minutes
Thursday December 15, 2016
Farmers Merchant Bank
101 West Jefferson Street
Winterset, Iowa 50273**

Finance Committee Meeting

The Finance Committee met prior to the meeting to review payment vouchers and budgets.

Board Meeting

Board Chairperson Ockerman convened the meeting at 6:30 p.m.

Attendance

(x means attendance at the meeting)

Board Members Present							
Adair County		Dallas County		Madison County		Warren County	
Dena Owens <i>Required Health Representative</i>	x	Bob Ockerman	x	Joyce Kooker <i>Required Business Representative</i>		Brett Elliott	
Samantha Finneseth <i>Required Education Representative</i>		Terry Johnson <i>Required Human Service Representative</i>	x	Janice Jensen	x	Cynthia Moffitt	x
Kendalyn Huff <i>Required Faith Representative</i>		Lois Hoyer	x	Joey Hoover	x	Khristan Kaufman <i>Required Parent Representative</i>	x

4 R Kids Staff Present

Debra Schrader, Executive Director.

Others present (Information)

Tallie Ramey (*Crisis Intervention & Advocacy*) and Shelly Jensen (*Warren County Health Services/CCNC*).

Distinction of Quorum (Information)

Board membership consists of no less than 8 members and no more than 12 members, with 12 positions filled at the beginning of the meeting; 8 board members were present at the meeting representing quorum.

Open Form (Information)

None

Introductions (Information)

Introductions were made by Board members and the audience.

Agenda (Action)

Board member Hoover moved to approve the agenda. Board member Johnson seconded. Motion carried unanimously. A copy of the agenda was disseminated.

Minutes (Action)

Board member Johnson moved to approve the November 17, 2016 minutes. Board member Moffitt seconded. Motion carried unanimously. A copy of the past minutes were disseminated.

Board Membership Applications (Information)

Board member Owens moved to approve board membership applications from Kevin Howe and Judy Schwartz. Board member Jensen seconded. Motion carried unanimously. Both board member terms begin January 1, 2017.

Board Membership Recruitment *(Information)*

Board members continue with recruitment efforts and strive for gender balance. It was noted that there will be 2 open positions starting January 1, 2017. Director Schrader met with a potential Madison County board member today and she expressed interest in the board.

Finance Committee *(Action)*

The Finance Committee reviewed the budgets, payment vouchers, bank statements, and fund balance reconciliations prior to the board meeting. Board member Hoover moved to approve the August, September, October and November expenditures in amounts of \$65,022.51, \$80,491.18, \$82,985.41 and \$91,202.28 respectively. Board member Owens seconded. Motion carried. A summary of the vouchers was provided at the meeting along with cumulative program budgets.

Election of Vice Chairperson *(Action)*

Board member Johnson moved to elect Board member Owens as Vice Chairperson. Board member Moffitt seconded. Motion carried unanimously.

Community Plan Annual Review *(Information)*

The board reviewed the strategic plan, ECI result areas, board priorities, vision, mission, guiding principles, and local updated indicator data. Currently there is no recent data available on three of the indicators. Once the data is available, the indicators will be updated. It was also noted that a needs assessment/survey was conducted during FY16 and that the community plan will undergo a full update, however Early Childhood Iowa is revamping the community plan requirements and until guidance has been provided the full updating of the community plan will be put on hold. The updates to the community plan will be posted on the website.

Early Childhood Formula *(Action)*

Board chairperson Ockerman updated the board regarding a formula funding committee of Early Childhood Iowa to change the early childhood funding formula. The current formula uses a one prong approach, utilizing Family Investment Program data for families with children under the age of 5. This formula has proven over the years to be unstable and inequitable. The state committee reviewed more than 20 different formulas concentrating on stability and equitability. The committee has arrived at two different formulas and input is requested from local ECI area boards. Option A uses a 5% base, 35% 0-5 population and 60% 0-5 population at 185% of the federal poverty level. Option B uses 40% 0-5 population, 20% eligible children on child care assistance, and 40% 0-5 population at 185% of the federal poverty level. Both options impact the 4 R Kids area in a positive manner. Board member Johnson moved to recommend Option B as a viable formula. Board member Moffitt seconded. Motion carried unanimously.

Board Program and Service Committee *(Information)*

The committee did not meet.

Board Process Committee *(Information)*

The committee did not meet.

Administrative Update *(Information)*

Director Schrader disseminated an administrative update and items included:

- Supporting the Prevent Child Abuse Councils;
- Early Childhood committee updates;
- Categorical funding state committee;
- Dallas County Public Health has earned the Iowa Family Support Credential;
- Report on the 6th Annual Appreciation Reception, there were more than 80 in attendance;
- Report on the state ECI director meeting held 12-7-16
- Paper Tigers community collaboration events;
- Toddlerfests and outreach events;
- Professional development update;
- Marketing and public awareness activities, Facebook likes are remain steady at 141.

Miscellaneous Board Updates *(Information)*

Board members were reminded to complete the board evaluation sent out in a Google Survey.

This is the last board meeting for Board member Ockerman and Moffitt. The board members were wished well and

Board Professional Development *(Information)*

A presentation was presented by Warren County Health Services with the Child Care Nurse Consultant project.

Next meeting *(Information)*

The meeting adjourned at 7:35. The next meeting is February 16, 2017 at the Adel Library.

Respectfully submitted by Debra Schrader, Director