

**4 R Kids Program and Service Committee Minutes**  
**Friday August 23, 2019**  
**9:00 A.M.**

**Attendance**

Justin Terry, Lois Hoger, Dena Owens, Janice Jensen and Debra Schrader were in attendance via conference call. Janice will be the reporter for the meeting.

**Fast Track to Child Care** *(action requested)*

Quad Counties 4 Kids is piloting a child care project called Fast Track to Child Care. This is an opportunity for interested persons who would want to start a home child care business and take the necessary training in a one week format. Its possible that interested persons in 4 R Kids area may be interested in taking the Fast Track to child care and that expenses incurred would need to come from the 4 R Kids area. Additionally, at the request of the United Way of Central Iowa representative, Dallas County ISU Extension has written a proposal for a Fast Track to Child Care pilot project requesting \$5,000. United Way has asked that the 4 Kids ECI area match the funds. This would fit with the current training project and it also fits with the funds that run from United Way to Dallas County ISU Extension. It was consensus of the committee to allocate \$5,000 for a Fast Track to Child Care project to the Dallas County ISU Extension contract for the quality improvement project. The contract would be amended when needed, sometime during the fiscal year.

**Interpretation Funding** *(action requested)*

During the FY20 request for renewal process the committee discussed earmarking funding for interpretation in the event 4 R Kids ECI contractors found an immediate need. Due to the demographic changes, need can arise at any given time. The FY19 fiscal year has ended, all bills have been paid and there is enough carryover funding to meet this need. It was consensus of the committee to earmark up to \$5,000 for interpretation services for all 4 R Kids ECI contractors. This would be available anytime during the FY20 fiscal year and current contracts could be amended when or if the need arises.

**FY21 Planning** *(information)*

Deb briefly reviewed with the committee the current fiscal climate, FY21 grant estimates and current carryover. At this time there may be enough funding to continue to fund all 4 R Kids ECI contractors at the FY20 levels. It is possible there could be a small about to allocate to a pilot infant and early childhood mental health consultation for child care providers and/or centers.

**FY19 Annual Report Review Highlights** *(information)*

The committee reviewed the FY19 annual report materials that included financial statements, annual reports from providers, an annual report snapshot, trend data document & analysis with the effectiveness of programs, local and state performance measures, executive summary, and several family support comparison documents. Below are a few overall comments after reviewing the data.

- All contractors submitted their respective annual reports timely as well as the last payment vouchers.
- Family Support programs were compared to each other and a few interesting data facts are; the average age of mothers is 28.52 which is a little higher than last fiscal year (27.9) and the primary language other than English was Spanish at 10%.
- 48% of funds were spent on family support services, 22% spent on preschool services, 18% on child care services, 10% on service coordination/planning and 2% on board operations.
- The FY18 financial statements have been reconciled with the fiscal agent. There was \$113,276.15 or 13% of school ready funds carried over and \$1,651.16 or 1% of early childhood funds carried over into FY20, no more than 20% is allowed to be carried over in either fund. Compared this time last year school ready was 10% and early childhood was less than 1%.
- Of the FY19 carryover funds, all but \$56,210.34 has been allocated to programs for FY20, compared to last year with \$36,040.55.
- The ECI director has entered the required data online at Iowa grants.gov which is due no later than September 15.

The 4 R Kids Board will receive the executive summary, snapshot report, financial statements, and the trend data analysis at the September 12, 2019 board meeting that will be at the New Hope Church in Adel. The executive summary and snapshot report, and financial statements will be posted on the website.

The committee will continue to monitor program outputs and outcomes during the FY20 year.

**FY19 Annual Report Approval** *(action requested)*

It is consensus of the committee to recommend approval of the FY19 annual report, executive summary, and school ready and early childhood financial statements. The due date for board approval is no later than September 15, 2019.

**Adjourn** *(information)*

Meeting adjourned at 10:00.