



**Early Childhood Iowa Area Board
Minutes
Thursday December 17, 2020
Electronic Meeting**

Board Meeting (Information)

Board Chairperson Bosch convened the meeting at 6:00 p.m. by electronic means per Governor Proclamation March 20, 2020. See note at the end of the minutes.

Attendance (Information)

(x means attendance at the meeting)

Board Members Present							
Adair County		Dallas County		Madison County		Warren County	
Deb Blazek	X	Kevin Howe <i>Required Business Representative</i>	X	Paul Millhollin	X	Justin Terry <i>Required Human Service Representative</i>	X
		Dena Owens <i>Required Health Representative</i>	X	Janice Jensen	X	Khristan Kaufman <i>Required Parent Representative</i>	X
		Lois Hoger <i>Required Faith Representative</i>	X	Rita Martens	X	Jean Bosch <i>Required Education Representative</i>	X

4 R Kids Staff Present (Information)

Debra Schrader, Executive Director.

Others present (Information)

Michelle Greenough (Child Care Resource & Referral), Joy Rouse (ISU Extension), and Brittany Shinn (Crisis Intervention & Advocacy). Early Childhood Iowa state technical assistance team members Shanell Wagler and Amanda Winslow.

Distinction of Quorum (Information)

Board membership consists of no less than 8 members and no more than 12 members, with 10 positions filled at the beginning of the meeting; 10 board members were present at the meeting representing quorum.

Open Forum (Information)

None.

Introductions (Information)

Introductions were made by Board members and the audience.

Agenda (Action)

Board member Jensen moved to approve the December 17, 2020 agenda. Board member Martens seconded. Voice votes as follows.

Board Member	Yes	No
Board member Martens	X	
Board member Jensen	X	
Board member Millhollin	X	
Board member Kaufman	X	
Board member Hoger	X	
Board member Howe	X	
Board member Blazek	X	
Board member Terry	X	
Board member Owens	X	

Motion carried unanimously.

Minutes (Action)

Board member Terry moved to approve the November 19, 2020 minutes. Board member Owens seconded. Voice votes as follows.

Board Member	Yes	No
Board member Martens	X	
Board member Jensen	X	
Board member Millhollin	X	
Board member Kaufman	X	
Board member Hoger	X	
Board member Howe	X	
Board member Blazek	X	
Board member Terry	X	
Board member Owens	X	

Motion carried unanimously.

Board Membership (Information)

Board members continue with recruitment efforts and strive for gender balance. The board has a range of board members from eight to twelve. The board will have one position open in Dallas County starting January 2021.

Board Member Applications (Action)

There were three board membership applications for consideration, Tammy Walk, Nichole Gunn, and Brittany Shinn. Board member Blazek moved to approve the board member applications. Board member Terry seconded. Voice vote as follows.

Board Member	Yes	No
Board member Martens	X	
Board member Jensen	X	
Board member Millhollin	X	
Board member Kaufman	X	
Board member Hoger	X	
Board member Howe	X	
Board member Blazek	X	
Board member Terry	X	
Board member Owens	X	

Motion carried unanimously

Finance Committee (Action)

The Finance Committee reviewed budgets, payment vouchers, bank statements, and fund balance reconciliations prior to the board meeting. Board member Blazek moved to approve the November expenditures in the amounts of \$66,019.83. Board member Hoger seconded. Voice votes as follows.

Board Member	Yes	No
Board member Martens	X	
Board member Jensen	X	
Board member Millhollin	X	
Board member Kaufman	X	
Board member Hoger	X	
Board member Howe	X	
Board member Blazek	X	
Board member Terry	X	
Board member Owens	X	

Motion carried unanimously.

Administrative Update (Information)

Director Schrader disseminated an administrative update and items included:

- Covid-19 data and resources and update;
- CARES funding and grant award;
- Post COVID planning;
- IECMH Consultation project model;
- Family support data;
- Elected officials list;

- Legislative priorities;
- Preschool experience rate
- Board insurance;
- Legal consultation;
- Annual contract monitoring visits;
- Website update;
- ECI state meetings;
- Success story;
- Prevent Child Abuse councils efforts and involvement;
- Early Childhood committee updates;
- Professional development activities;
- Marketing and public awareness activities.

Next meeting (Information)

Board member Bosch adjourned the meeting at 6:22 p.m. The next meeting is February 18, 2021 at 6:30.

Designation

Ms. Winslow and Ms. Wagler from the Early Childhood Iowa office conducted a designation site visit with the board. Results will be provided at a future meeting. For more information about the designation process refer to state [Tool N](#). Meeting concluded at 7:50 P.M.

Electronic Meetings Permission

Due to COVID-19, this meeting was held via Zoom only. Permission granted by the following:

Per Governor Proclamation on March 20, 2020

ELECTRONIC MEETINGS AND HEARINGS

SECTION NINE. Pursuant to Iowa Code § 29C.6(6), and at the request of the Iowa League of Cities on behalf of numerous local governmental bodies, I temporarily suspend the regulatory provisions of Iowa Code §§ 21.8, 26.12, and 414.12, or any other statute imposing a requirement to hold a public meeting or hearing, to the extent that the statutes could be interpreted to prevent a governmental body from holding the meeting by electronic means, provided that the governmental body properly notices the meeting or hearing and includes a telephone conference number or website address that permits the public to participate in the meeting or hearing. I also temporarily suspend those statutes to the extent they could be interpreted to prevent a governmental body from limiting the number of people present at an in-person location of the meeting, provided that the governmental body provides a means for the public to participate by telephone or electronically as provided in this section.