

4 R Kids Program and Service Committee Minutes
Thursday August 26, 2020
By Zoom
9:00 A.M.

Attendance

Janice Jensen, Brittany Shinn and Debra Schrader were in attendance by Zoom. Brittany will be the reporter for the meeting.

Performance Incentive Program *(information)*

The committee reviewed the performance incentive program benchmarks that have been set for all three family support programs. When all three benchmarks are met, they will receive from the state \$750 in January 2022 and \$750 in July 2022. The 4 R Kids ECI board has also provided additional incentives of \$8,500 when benchmarks are set. The committee will monitor progress each quarter.

Prenatal Advantage Pilot Program *(information)*

An RFP for the prenatal advantage pilot program will be released August 30, 2021 in collaboration with the Quad Counties 4 Kids Board. An informational meeting will be September 13, 2021 and will be by Zoom. It is anticipated that the pilot will begin January 1, 2022 and could have multiple contractors. The goal of the pilot is to have better birth outcomes and increase prenatal referrals to family support programs.

FY21 Annual Report Review Highlights *(information)*

The committee reviewed the FY21 annual report materials that included financial statements, annual reports from providers, an annual report snapshot, trend data document & analysis with the effectiveness of programs, local and state performance measures, executive summary, and several family support comparison documents. Below are a few overall comments after reviewing the data.

- All contractors submitted their respective annual reports timely as well as their last payment vouchers. Contractors were fiscally accountable during the year.
- Family Support programs were compared to each other and a few interesting data facts are; the average age of mothers is 28.2 which are a little higher than last fiscal year (27.8) and the primary language other than English was Spanish at 14% and Arabic at 6.7%.
- 47% of funds were spent on family support services, 16% spent on preschool services, 27% on child care services, 8% on service coordination/planning and 2% on board operations. This mirrors the percentages from the previous year.
- The FY21 financial statements have been reconciled with the fiscal agent. There was \$118,279.870 or 13% of school ready funds carried over and \$28,795.45 or 17% of early childhood funds carried over into FY22, no more than 20% is allowed to be carried over in either fund. Compared to this time last year school ready was 21% and early childhood was less than 7% and 35% was allowed for carryover due to the pandemic.
- Of the FY21 carryover funds, all but \$25,632.19 has been allocated to programs for FY22. At this time the funds will be held in reserves for the potential state cuts or program needs during this fiscal year.
- The ECI director has entered the required data online at Iowa grants.gov which is due no later than September 15.
- Improvements will be made for FY22 annual report and will include section in the snapshot report as to progress made regarding program benchmarks.

The 4 R Kids Board will receive the executive summary, board membership matrix, snapshot report, and financial statements at the September 9, 2021 board meeting. Information will also be posted on the website.

FY21 Annual Report Approval *(action requested)*

It is consensus of the committee to recommend approval of the FY21 annual report, executive summary, and school ready and early childhood financial statements. The due date for board approval is no later than September 15, 2021.

Adjourn *(information)*

Meeting adjourned at 10:20. Next meeting is October 29, 2021 at 9:00 via Zoom.