



## **Board Processes Committee Minutes**

**February 8, 2022**

**9:00 A.M.**

### **Attendance**

Kevin Howe, Nikki Gunn, Paul Millhollin, and Debra Schrader were present at the meeting. The meeting was conducted by and Zoom. Nikki will be the reporter for the board meeting on February 17, 2022.

### **Policy 4.4.1 Expenditures and Disbursements Invoice Requirements (Action)**

The committee reviewed Policy 4.4.1 about the process used for reimbursement to contractors and one minor change is requested; the intent of the policy did not change.

### **Board Evaluation (information)**

The committee reviewed the Board performance evaluation that was conducted by the board and the community. A few things to note from the evaluations were:

- The community and the board were fairly consistent on a scale of 1-5, with the average of all 12 areas above a 4.0. The average score from the community was 4.4 and the average from board members was 4.7.
- The scores and comments were fairly consistent with the previous year evaluation.
- Areas of strength are:
  - The board receives regular reports
  - The board has a full and common understanding of the roles and responsibilities of the board
- Area in need of improvement:
  - All necessary skills, stakeholder and diversity are represented
  - Board representation in the community
  - Members feel involved and interested in the boards work

The committee also reviewed evaluation comments. The committee discussed posting phone numbers and email addresses of board members on the 4 R Kids website. It was determined that there are ways to contact the board without publishing board member contact information. Interested parties may use the open forum opportunity that is on the board agenda, additionally the board has a concern/public contact form and process located on the 4 R Kids website which is accessible to the public.

### **Board Professional Development Plan (action requested)**

The committee drafted the board professional development plan for FY23 utilizing the evaluations to draft the plan. The board professional development plan mirrors years past. It is to be noted that a board professional development plan is no longer a requirement of a local ECI board.

### **FY23 Board Meeting Calendar (information)**

The committee reviewed the FY23 board meeting calendar, there are 9 board meetings scheduled.

### **Other Information (information)**

A brief update of potential bills were discussed, child care bills, ECI office, etc.