

4 R Kids Program and Service Committee Minutes
Thursday August 19, 2022
By Zoom
9:00 A.M.

Attendance

Colleen Strohmaier, Wendy Sawyer and Debra Schrader were in attendance by Zoom. Colleen will be the reporter for the meeting.

FY22 Annual Report Review Highlights *(information)*

The committee reviewed the FY22 annual report materials that included financial statements, annual reports from providers, an annual report snapshot, trend data document & analysis with the effectiveness of programs, local and state performance measures, executive summary, and several family support comparison documents. Below are a few overall comments after reviewing the data.

- All contractors submitted their respective annual reports timely as well as their last payment vouchers. All but one contractor had fiscal challenges but was corrected during the fiscal year.
- Family Support programs were compared to each other and a few interesting data facts are; the average age of mothers is 28.6 which are a little higher than last fiscal year (28.2) and the primary language other than English was Spanish at 14.4% and Arabic at 12.5% (the previous year was 6.7%).
- Madison County home visits were low for the New Parent Program and the Parents as Teachers program. The ECI director will contact program administrators to see what strategies the agencies have to increase services.
- 48% of funds were spent on family support services, 20% spent on preschool services, 21% on child care services, 9% on service coordination/planning and 2% on board operations. This mirrors the percentages from the previous year.
- The FY22 financial statements have been reconciled with the fiscal agent. There was \$135,601.43 or 15% of school ready funds carried over and \$27,698.93 or 14% of early childhood funds carried over into FY23, no more than 20% is allowed to be carried over in either fund. Compared to this time last year school ready was 13% and early childhood was 17%.
- Of the FY21 carryover funds, all but \$82,047 has been allocated to programs for FY23. At this time the funds will be held in reserves for the potential state cuts or program needs during this fiscal year.
- The ECI director has entered the required data online at Iowa grants.gov which is due no later than September 15.

The 4 R Kids Board will receive the executive summary, board membership matrix, snapshot report, and financial statements at the September 9, 2022 board meeting. Information will also be posted on the website.

Future Training

Due to recent changes within the quality rating system for child care (i.e. QRS and IQ4K) it is suggested to have a board training to better understand the differences and changes. This will be scheduled for the September 8, 2022 board meeting.

FY22 Annual Report Approval *(action requested)*

It is consensus of the committee to recommend approval of the FY22 annual report, executive summary, and school ready and early childhood financial statements. The due date for board approval is no later than September 15, 2022.

Adjourn *(information)*

Meeting adjourned at 10:00. Next meeting is October 28, 2022 at 9:00 via Zoom.