



**Early Childhood Iowa Area Board
Minutes
Thursday December 15, 2022
Union State Bank
611 Iowa Hwy 92
Winterset, Iowa 50273**

Board Meeting (Information)

Board Vice-Chairperson Martens convened the meeting at 6:30 p.m.

Attendance (Information)

(x means attendance at the meeting)

Board Members Present							
Adair County		Dallas County		Madison County		Warren County	
Deb Blazek <i>Required Faith Representative</i>	x	Kevin Howe <i>Required Business Representative</i>	x	Paul Millhollin	x	Justin Terry <i>Required Human Service Representative</i>	
Brittany Shinn		Bryce Smith		Wendy Sawyer	x	Nancy Hopkins	x
Open <i>Required Parent Representative</i>		Colleen Strohmaier <i>Required Health Representative</i>		Rita Martens	x	Nichole Gunn <i>Required Education Representative</i>	

Board members Blazek, Howe, Sawyer, Martens and Hopkins were present by electronic means.

4 R Kids Staff Present (Information)

Debra Schrader, Executive Director.

Others present (Information)

Senator Sarah Trone Garriott, Jeanette Luthringer (EveryStep), Kelsey Marmon (Warren County Public Health) and Gina Wells (Child Care Resource and Referral).

Distinction of Quorum (Information)

Board membership consists of no less than 8 members and no more than 12 members, with 11 positions filled at the beginning of the meeting; 6 board members were present at the meeting representing quorum.

Open Forum (Information)

Senator Trone Garriott thanked the board for their commitment to young children.

Introductions (Information)

Introductions were made by Board members and the audience.

Board Professional Development (Information)

Representatives from Warren County Public Health and EveryStep provided information about the child care nurse consultant projects. The Board also reviewed state ECI Tool LL, board requirements

Agenda (Action)

Board member Millhollin moved to approve the December 15, 2022 agenda. Board member Hopkins seconded. Motion carried unanimously.

Minutes (Action)

Board member Hopkins moved to approve the November 17, 2022 minutes with corrections. Board member Blazek seconded. Motion carried unanimously.

Board Membership Application (Action)

Board member Millhollin moved to approve Mr. Jacob Al-Mazora board membership application. Board member Sawyer seconded. Motion carried unanimously.

Board Membership Recruitment and Retention *(Information)*

The board has 11 positions filled on the board and board member retention will remain a focus. Board member Ramey is no longer on the board effective December 9, 2022. Board member Howe's term expires effective December 31, 2022. Board member Millhollin has resigned effective December 31, 2022. The board thanked board members Howe and Millhollin for his years of service.

Board Annual Meeting *(Action)*

The Board conducted the annual meeting that consists of election of officers. Officer's terms are for one year and start January 1 and end December 31. Board member Millhollin moved to elect Board member Martens as Chairperson and to elect Board member Blazek as Vice-Chairperson. Board member Sawyer seconded. Motion carried unanimously.

Board Committees *(Information)*

The board reviewed the committees that each board member is on for the next year.

Community Plan Annual Review *(Information)*

The board reviewed the strategic plan, ECI result areas, board priorities, vision, and mission, guiding principles, and updated local indicator data. The information will be posted on the 4 R Kids website.

Finance Committee *(Action)*

The Finance Committee members reviewed budgets, payment vouchers, bank statements, and fund balance reconciliations prior to the board meeting. Board member Millhollin moved to approve the November 2022 expenditures in the amount of \$134,033.96. Board member Sawyer seconded. Motion carried unanimously. It was noted the rate of spending for FY22 was 32.9% of school ready funding and 27.8% of early childhood funding.

Board Program and Service Committee *(Information)*

The committee did not meet. Next meeting will be February 10, 2023.

Board Process Committee *(Information)*

The committee did not meet. Next meeting will be in February 7, 2022.

Administrative Update *(Information)*

Director Schrader disseminated an administrative update and items included:

- Approval of the FY22 annual report;
- Mid cycle review process;
- Legislative update;
- Board insurance;
- Preschool experience rate;
- 1st Five grant awards;
- Health and Human Services alignment;
- Embrace Iowa program;
- Harkin Institute Research project;
- Success story;
- Early Childhood committee updates;
- Professional development activities;
- Marketing and public awareness activities.

Miscellaneous Board Updates *(Information)*

None.

Meeting adjourned at 7:25 p.m.

Next meeting *(Information)*

The next meeting is February 16, 2022 at Union State Bank in Winterset.